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Plan-To-Go Retainer

**Tasha Dennis Agent/Owner
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- *Name _____
First Last

Plan-To-Go (PTG):

Thank you for showing an interest in Live Life N Travel, LLC. As you know planning the perfect vacation takes a great amount of time and research. As with any business we cannot stay in business by working for free. Since we are paid by the supplier after travel is completed; this retainer helps us to know of your commitment to traveling and great value of a personal agent. With few exceptions this is not an agent fee, it's just a retainer agreement; if we do the research you will book with us per the terms listed on the PTG Retainer Schedule. Once booked and upon commencement of travel or payment in full, your retainer will be refunded per the contract terms. If you decide to not book with us you accept that you will be forfeiting this retainer for the quotes, information provided, research time, and planning/research services rendered.

- **PTG RETAINER FEE & POLICY PTG RETAINER:**
A retainer fee of minimum of \$50, per accommodation. This is a non-transferable retainer fee; held as a non-refundable retainer during research, planning and confirming of travel details for individual/group specific travel services. Three (3) quotes on a specific destination, type of travel and dates will be included in the PTG retainer. An additional PTG retainer may be due only if there are major date, location or type of travel changes desired. We reserve the right to waive Plan-To-Go Fees at will, on an individual basis.

Acknowledge Retainer Terms

Passports required for Out of Country flights, and Live Life n Travel, LLC is not liable for passport issues, sole responsibility lies with the client. Airfare purchases subject to specific Airline baggage, change and cancellation fees.

- **CANCELLATION, REFUND, RESCHEDULING, TRANSFER & REBOOKING FEES:** Live Life n Travel imposes Refund, Rescheduling, and Rebooking Fees of \$100 per guest, for any "Non-Insured" Travel plans- If Travel Insurance is purchased, our fees will be waived, supplier cancellation and policies remain. Booking Cancellation and/or Transfer Request Fees are \$100 per Adult with no provision to be waived. Furthermore, all travel arrangements and confirmed bookings are subject to the actual travel supplier's refund policies, cancellation fees and subsequent penalties. Client must be aware that the travel event may be subject to the loss of some (or all) of the fare, should it be elected to change or cancel a confirmed reservation. At confirmation of booking, it is the client's responsibility to access the Suppliers direct website (cruise line, resort, hotel, etc.). To help protect against such stipulations, it is advised that all travelers purchase travel insurance protection and read each suppliers guidelines.
- * *The Cancellation, Refund, Rescheduling, and Rebooking Fees will automatically be charged to the card used for the Live Life n Travel Retainer and I authorize and acknowledge this.*
- **IMPOSED GOVERNMENT AND INDUSTRY FEES/PRICING:**
Prior to making a Deposit or Full Payment on travel packages, it is important to understand travel supplier standards of pricing. Prices quoted are valid on date quoted, and subject to change until secured by Deposit Payment; after which the base package price is fixed, but final costs are subject to fluctuations from government imposed fee changes or hotel/resort fees payable directly to the facility.

The travel products being purchased may be subject to additional surcharges, and fees imposed by individual suppliers or government entities after the purchase date or upon arrival at destination. Client understands and agrees to accept fee changes. These post purchase amounts may be for reasons varying from currency exchange fluctuations, fuel surcharges, hotel/resort fees, changes to foreign port charges, country's travel cards and new travel taxes. Any changes in fees will be conveyed to clients to the best of Live Life n Travels' abilities; and will include detailed reason of change, and options to handle payment.

- *If you have any questions please contact us for clarity or negotiation. Live Life n Travel, LLC will discuss your specific PTG retainer amount and terms via e-mail and will send a secure link for the authorization of that retainer separately.*

By signing below you acknowledge that you have read and understand the information regarding the PTG retainer.

***Signature** _____